

PRESENT: Cheshire West and Chester Council

Councillors David Armstrong, Paul Donovan, Louise Gittins,
Paul Findlow and Bates

Cheshire East Council

Councillors Paul Findlow and Paul Bates

Apologies for absence were received from Councillor Don Stockton (Cheshire East Council)

Officers in attendance: **Cheshire West and Chester Council**

Mark Wynn	Chief Operating Officer
Heloise MacAndrew	Corporate Solicitor
Laurence Ainsworth	Director of Public Services Reform
Peter Lloyd	Change and Technology Senior Manager

Cheshire East Council

Mark Taylor	Interim Executive Director Corporate Services
Gareth Pawlett	Chief Information Officer
Suzanne Antrobus	Senior Lawyer

Cheshire Shared Services

Paul Newman	Archives and Heritage Manager
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13 DECLARATIONS OF INTEREST

No Declarations of Interest were made.

14 MINUTES

It was noted the minutes incorrectly referred to Councillor Peter Bates when this should have read Councillor Paul Bates.

DECIDED: That

The Minutes of the meeting held on 13 July 2018, as amended, be approved as a correct record and signed by the Chairman.

15 PUBLIC QUESTION TIME/OPEN SESSION

No members of the public were in attendance and no questions had been submitted prior to the meeting.

16 EVOLUTION UPDATE

Gareth Pawlett provided an update on the recent ICT failure, setting out the reasons and the actions taken to rectify.

With reference to the future development of the Evolution Programme it was noted that the ICT failure validated that having a single data strategy was not sustainable. Alternative were options were being investigated and this included cloud technology.

Laurence Ainsworth emphasised the importance of the good working relationship between the two Councils. He also stated that there were too many systems being operated across the two Councils and work was ongoing to streamline this.

In response to a question from Councillor Paul Findlow, Mark Wynn confirmed that both Councils had committed to the necessary budget implications.

DECIDED: That

- 1) the progress to date and upcoming planned activity be noted.
- 2) the benefits of the ICT Investment programme (Evolution), the mobilisation of the programme, progress to date and summary of the management case October 2018 be noted.

17 SHARED SERVICE AGREEMENT UPDATE

Peter Lloyd introduced the report which provided an update on the progress of the revised Shared Services Agreement for ICT Services. The report also provided an overview of the agreement between Cheshire West and Chester Council (CWaC) and Cheshire East Council (CEC) and reflected the planned transformational activities that ICT Shared Services were delivering.

It was noted that in addition to the updated main agreement there were a number of key schedules that had been collaboratively written and agreed, these were key schedules which set out outcomes during the two years 2018-2020 and progress accountability for delivery.

Peter Lloyd confirmed that the agreement would run for two years from date of signature.

DECIDED: That

- 1) that Section 151 Officers be provided with delegated authority to approve a Shared Service Agreement between the Councils for a 2 year period from date of signature.
- 2) the key changes to the ICT Shared Service agreement outlined in the report be noted.
- 3) that the amendments including revised term to the ICT Shared Services agreement be reflected in the Transactional Services Agreement

- 4) that Section 151 Officers be provided with delegated authority to approve revisions to the Transactions Services Agreement

18 ARCHIVES SERVICE UPDATE

Paul Newman provided an update on the Heritage Lottery Bid and subsequent actions. The funding bid to the Heritage Lottery Fund (HLF) for £4.9 million was submitted in June 2018. The HLF's regional team, who assess bids and forward decisions relating to grant requests of over £1 million to the HLF national board, rated the project has having a high priority and recommended that it should be funded. The September national board had a UK-wide budget of £9.4m with 28 applications submitted at this funding round and the Cheshire bid was unfortunately turned down.

In October 2018 the Project Board met the Regional Director of HLF North West, to receive feedback. "Cheshire's Archives: a story shared" was assessed as a strong application and that it was also rated highly by the North West Committee. Decisions for bids at this level are made at HLF's national board. Unfortunately the intensely competitive batch at the September board meant that even highly rated applications were not all able to be funded. The advice received had been to wait for the issuing of new guidance which was due to be available shortly. In the meantime the contents of the Bid were being reviewed to ensure it was in the best possible position for any future funding.

DECIDED: That

the current status of the project be noted.

19 ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS URGENT THAT MAY BE DEALT WITH IN THE PUBLIC PART OF THE MEETING

There was no other business which the Chairman considered urgent.

Chairman

Date

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